पूर्वोत्तर इंदिरा गांधी क्षेत्रीय स्वास्थ एवं आयुर्विज्ञान संस्थान, शिलाग NORTH EASTERN INDIRA GANDHI REGIONAL INSTITUTE OF HEALTH & MEDICAL SCIENCES, SHILLONG

(भारत सरकार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, स्वायत संस्थान)

(An Autonomous Institute, Ministry of Health and Family Welfare, Government of India)

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F. No.

File No S&P/MED Store/Policy/18-19/01 (Pt)

Dated: Shillong, the 14th February 2020

CIRCULAR

This is for general information to all concerned that the Protective Gears, Protective Surgical Stores/Disposable Stores like Gloves (Sterile/Non-Sterile), Face Mask 3 ply, all mask including N95, PPE kit should be optimally utilized in view of market shortages on account of outbreak of Novel Corona virus outbreak in Wuhan, China, as reported by WHO.

As we are all aware, there is huge demand of the said Stores mentioned above in view of Novel Corona virus outbreak in Wuhan, China and it is becoming difficult to procure these Stores Supplies in time. As such, you are requested to kindly use these Stores judiciously, till such supplies against our pending orders are received.

Further indents/requisition of the said Stores can be used only with the approval of Medical Superintendant/ Hospital Administration.

Your co-operation is highly solicited.

Medical Superintendant

NEIGRIHMS, Shillong.

Copy to:

- 1. All HoD's /Faculty In-Charge with a request kindly to Direct their respective Ward & OPD's for optimal usage of the noted Protective Devices.
- 2. PS to Director, NEIGRIHMS, Shillong for kind information of Director, NEIGRIHMS.
- PS to Deputy Director, NEIGRIHMS (Admn), Shillong for kind information of DDA, NEIGRIHMS.
- PA to DEAN, NEIGRIHMS, Shillong for kind information of DEAN, NEIGRIHMS.
- Nursing Superintendant, NEIGRIHMS, Shillong for kind information and necessary action.
- Deputy Nursing Superintendant, NEIGRIHMS for kind information and necessary action.
- Sanitation Officer NEIGRIHMS for kind information and necessary action. Office Copy.